Admissions Policy 2027/28

EBN Academy 2

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THE ADMISSION OF STUDENTS TO THE EBN ACADEMIES

GENERAL

The school is established to provide education for students who are aged 13-16 years old who present engagement issues within mainstream school. Referrals are made either directly to the EBN Academies from mainstream secondary schools or other Alternative providers within Birmingham and the surrounding areas. Referrals are made on the EBN Academy Trust referral form directly to the school. Referrals can be made at any point in the academic year.

For the avoidance of doubt, EBN Academies will provide education for:

- Students whose behaviour or engagement in school is such that a permanent exclusion is likely
- Student who have been excluded from Mainstream school
- Vulnerable students at a point of crisis
- Students who have difficulty securing a school place
- Students who have patterns of poor attendance which have created a barrier to learning.
- Pupils who require short term provision as an intervention

There will be no formal admissions application process for parents or normal admission round. Instead a process of referral (see page 5) will be established whereby mainstream schools or academies may refer students directly to the school.

The EBN Academy Head Teacher will have the final authority in deciding admission to EBN Academy.

Students in all year groups will be dual registered, remaining on the roll of their home school and with EBN Academy as the subsidiary school.

In exceptional circumstances and in the best interest of the child it may be necessary to place a child directly on roll at EBN Academy. This will be at the discretion of the Head Teacher.

The home school of students in all year groups will receive regular updates on progress, attendance and behaviour. Where concerns are raised it will be expected that a representative from the home school will support EBN Academy to re-engage the student. If this fails, then it may result in placement closure by EBN Academy. In the event of this happening, the student will immediately return to the home school and their future education will be their responsibility. Where requested EBN Academy may support the home school with the students ongoing education but this will be at the discretion of the EBN Head Teacher and in agreement with the home school

Where appropriate the aim of the alternative provision Academy is to facilitate the re-engagement of its students into mainstream education.

It is the aim of EBN Academy to ensure students commence their education at the school within a week of a decision to accept the referral.

The admission of a student should not adversely affect the education and behaviour of the students already on roll at the school. Consideration will be given by the Head Teacher to the type of difficulties

and behaviours exhibited by the student and the likely effects upon the stability of the group and the health and safety of the school.

In exceptional cases, subject to assessment of risk and ability of the school to meet need, EBN Academy may accept referrals of a student with an EHCP (see below) or a permanently excluded student. Any such exceptions will subsequently be reported to the Local Governing Board.

Where students are identified as having special education needs that have previously been undetected, home schools will, if necessary, support in both assessment and provision requirements.

Costs related to referring a student to EBN Academy

Commissioners will pay an agreed top up fee to the school on the admission of the students. The cost of places is reviewed annually and agreed with commissioners though Service Level Agreement. Where a referred student is entitled to Student Premium money, this will also be paid to the school.

Admission Number(s)

The School Trust has the following agreed admissions numbers for the School for the year 2026-27. The number of students admitted in Year 9 and 10 will be determined by local need and referral patterns. The total number of students admitted will also reflect the base funding provided by the ESFA which is reviewed annually by the ESFA.

EBN Academy 1 – PAN is 75. This will be made up of:

Year Group	2027-28
Year 9	Minimum 10
Year 10	Minimum 20
Year 11	Minimum 20
Remaining space allocated across all year groups based on local need/referrals received	25

EBN Academy 2 – PAN is 78. This will be made up of:

Year Group	2027-28
Year 9	Minimum 10
Year 10	Minimum 20
Year 11	Minimum 20
Remaining space allocated across all year groups based on local need/referrals received	25

Process of Referral

1. Applications for a referral **must** be made on the EBN Academy School referral form, and when completed, must be sent by secure email to: enquiry@ebnfs.org
2. All commissioners will be required to comprehensively complete the referral form to enable the Head Teacher to make evidence based decisions on the appropriateness and the potential

for the young person to succeed at one of the EBN Academy Schools.

3. The Head Teacher, and where appropriate the SENDCO, will assess referral forms in order to ascertain suitability of placement and the ability of the school to meet individual student needs.
4. Referrals may be made at any time during the year. EBN Academy does not accept parent/carer referrals/requests.
5. Once placement is agreed an induction process will be started

A service level agreement (SLA) will be in place between the EBN Academy and commissioning school. This will identify the responsibilities of the different parties and provide a framework for working together to support the child.

The Academy Trust shall have admission arrangements agreed with the Department in accordance with Annex B of the funding agreement.

Commissioners will be updated on the progress of each student via Central Learning Manager (CLM), which will show daily attendance and any significant issues. Further updates will be given at regular safe and well meetings and through a termly report.

Admissions of Students with EHC Plans

A request for a place for a student with an EHC plan will be considered provided that it is deemed the EBN Academy will meet the needs of the individual student alongside all other students and that subsequently the Academy is a named provision in the students EHC Plan. Where a student with an EHC Plan is admitted to the Academy the commissioning school will attempt to ensure that additional funding allocated as a result of the EHC plan is appropriately shared with the EBN Academy to support the child.

Looked After Children

Where the number of appropriate referrals exceeds the number of places available, places will first be offered to Looked after Children or Previously Looked After Children (children who were looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order).

Appeals

Commissioners have the right of appeal against the refusal of a place at the Academy. Commissioners wishing to appeal must contact the Chair of the Local Governing Board, Jill Saunders. Contact details can be obtained from CEO via calling 0121 272 7020