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|  | **Essential** | **Desirable** | **Method of Assessment** |
| **Qualification**  |
| GCSE or equivalent Level 2 in English & Maths | ✓ |  | Application Form |
| Relevant Professional Qualification or NVQ |  | ✓ | Application Form |
| Evidence of continuous professional development  | ✓ |  | Application Form |
| Approved First Aid Qualification  |  | ✓ | Application Form |
| Relevant Training /Experience in ICT equipment and packages  | ✓ |  | Application Form, at interview and reference/ Task |
| **Relevant Experience** |
| Good working knowledge of network operations  | ✓ |  | Application Form, at interview and reference/ Task  |
| Evidence of working in the education sector  |  | ✓ | Application Form, at interview and reference |
| Ability to install and maintain ICT hardware and software  | ✓ |  | Application Form, at interview and reference |
| Ability to maintain a clean and safe working environment for staff and students  | ✓ |  | Application Form, at interview and reference |
| Understand and support the School’s Child Protection Policy  | ✓ |  | Application Form, at interview and reference |
| Awareness and promotion of the School’s equality protocols  |  | ✓ | Application Form, at interview and reference |
| Understand procedures relating to Confidentiality  | ✓ |  | Application Form, at interview and reference |
| **Personal and Professional Skills and Attributes.**  |
| Ability to be an active, contributing member of a team and to relate well with students  | ✓ |  | Application Form, at interview and reference |
| Highly motivated and enthusiastic  | ✓ |  | Application Form, at interview and reference |
| Good communication skills  | ✓ |  | Application Form, at interview and reference |
| High professional standards | ✓ |  | Application Form, at interview and reference |
| Confident user of ICT | ✓ |  | Application Form, at interview and reference |
| Good organisational skills. Sound time management, planning and ability to meet deadlines. .  | ✓ |  | Application Form, at interview and reference |
| Ability to work effectively as part of a team.  | ✓ |  | Application Form, at interview and reference |
| Loyalty, reliability and integrity; a sense of humour and an optimistic outlook  | ✓ |  | Application Form, at interview and reference |
| Ability to play a leading role in the further development of the Academy  | ✓ |  | Application Form, at interview and reference |
| Willingness to offer a positive commitment to the life of the school.  | ✓ |  | Application Form, at interview and reference |
| Open-minded, self-evaluate and adaptable to changing circumstances and new ideas | ✓ |  | Application Form, at interview and reference |
| Ability to establish rapport and respectful and trusting relationships with children and other adults.  | ✓ |  | Application Form, at interview and reference |
| A commitment to high academic standards | ✓ |  | Application Form, at interview and reference |
| Possess personal integrity, warmth and a willingness to grow and learn  | ✓ |  | Application Form, at interview and reference |
| Keep abreast of new developments in software and hardware  | ✓ |  | Application Form, at interview and reference |
| Ability to work flexibly and undertake duties which may not be part of the daily routine such as a Reception cover | ✓ |  | Application Form, at interview and reference |
| Understanding the requirements of Health & Safety legislation and regulations  | ✓ |  | Application Form, at interview and reference |

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|  | **Essential** |
| Written reference(s) only | ✓ |
| Confirmation of professional and personal knowledge, skills and abilities.  | ✓ |
| Good health & Attendance record  | ✓ |
| Positive recommendation from current employer.  | ✓ |

Requirement form confidential reference: