



8<sup>th</sup> September 2017

Dear Parent/Carer

**Re: September Arrangements**

Firstly I would like to thank you for all of your support last year, it really does make a difference. I am writing to remind you of the start dates and arrangements back for the new academic year.

**Attendance and Punctuality**

All students are required to arrive at the Academy by 8.30am. If your child is unwell then you must telephone the Academy on 0121 2727020 before 8.30am to inform us that your child will be absent. If the line is busy please leave a message.

**Uniform**

It is important that your child arrives at school dressed appropriately and ready to learn. As a reminder the Academy uniform consists of:

- **Black EBN Jumper,**
- **Purple EBN Polo Shirt,**
- **Black School Trousers (Not Denim)**
- **Black School shoes or Solid Black Trainers (No Colour/White Showing)**

If for any reason you are experiencing any difficulties with acquiring the correct uniform, please contact us in advance of your child arriving at the Academy so we can help you to resolve the issue. If your child does not arrive in the correct uniform then it is expected that they will borrow uniform in order to continue with their day.

**Bus Passes**

Students will be issued with a bus pass on their first day of term. Please note that if lost it will be the responsibility of the parent/carer to replace the bus pass. New bus passes will be issued at the start of each term.

**Start Dates for the New Term**

Year 9 - Start on Tuesday 12<sup>th</sup> September 2017 at 8.30am

Year 10 - Start on Wednesday 13<sup>th</sup> September 2017 at 8.30am

Year 11 - Start on Thursday 14<sup>th</sup> September 2017 at 8.30am

May I take this opportunity to thank you in advance for your continued support.

Yours Faithfully

Lilian A Cabena – Principal

☎ 0121 272 7020

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