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**Charging & Remissions Policy**

 **EBN Trust**

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| **Created:** | **April 16** |  |
| **Reviewed:** |  |  |
| **Ratified:** |  | **Signed:** |

**STATEMENT OF THE CHARGING AND REMISSIONS POLICY**

**(as required by the Education Reform Act,1988)**

**STUDENT CHARGES**

1. The Governors of EBN Trust may charge for optional extras provided wholly or mainly outside

school hours. The following are examples of likely optional extras:

* Theatre visits,
* Sports activities and school trips,
* Music activities,
* Drama activities,
* Field trips and Curriculum visits (other than those that may be required to satisfy

 the National Curriculum),

* Exhibitions,
* Community activities.

2. Parents may be asked to pay for the cost, or part of the cost, of replacing damaged or lost materials,

books, instruments, or other equipment, and damage to the fabric of the building where this is the

result of a student's behaviour.

3. If a student fails, without good reason, to complete the examination or coursework requirements

for a public examination, then the fee may be recovered from the parent(s). If a parent asks for

examination results to be re-scrutinised, the parent maybe required to provide any charge which

may be made by the examining body for this service.

4. EBN Trust Governors will consider part or complete remission, of board and lodging charges for students whose parents are in receipt of income support or family credit, for those activities which are deemed to be optional extras.

5. All other cases will be determined on their own merits by the Governors or the Executive

Headteacher. They may wish to waive a charge after considering individual circumstances.

**STAFF CHARGES**

* Personal Photocopying - A4 Black 5p per side, A3 Black 10p per side, A4 colour 10p per side,

 A3 colour 20p per side.

* Personal Telephone Calls 25p per minute for calls to mobile phones 5p per minute for

 calls to land lines

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**Signed:…………………………………………………(Chair) Date:………………………..**